

# 2022·SESSION 2

## STUDENT GUIDE

### 【Level Placement Test】

- **10AM, April 28**
- ZOOM meeting room
- **New student ONLY**

#### **ZOOM ID**

Birth month January-June: **602 787 6518**

Birth month July-December: **684 431 6816**

### 【New & Current students】

- Class starts from **9AM, April 29**
- Ex-Campus classroom <https://excampus.skku.edu/sli>
- All students

## 1. Program schedule: **April 29-June 24**

From 9 a.m. to 3 p.m. / Monday thru Friday (25 class hours a week)

## 2. Important dates

2-1. Registration-add	Monday-Wednesday, May 16-18
2-2. Mid-term Exam	Thursday, May 26
2-3. Final Exam	Wednesday, June 22
2-4. Graduation Ceremony	Friday, June 24
2-5. No-class (Holiday)	May 5 Children's Day June 1 Local election Day June 6 Memorial Day
<b>Registration-Add</b> <ul style="list-style-type: none"> <li>• Unable to apply after visa expiration</li> <li>• Those whose final attendance rate &lt; 60% of a session is unable to continue into next session.</li> <li>• How to           <ul style="list-style-type: none"> <li>#1 Request registration-add to your teacher following their instruction during the period stated in #2-1.</li> <li>#2 Receive bank account numbers for tuition from your teacher. Payment by bank transfer.</li> </ul> </li> </ul>	

## Session calendar

Month	Week	Mon	Tue	Wed	Thu	Fri
April	1				28 Placement test & Orientation	29 Class Day 1 Orientation
May	2	2	3	4	5 President's election <u>No class</u>	6
	3	9	10	11	12	13
	4	16 Registration-add	17	18	19	20
	5	23	24	25	26 Midterm	27
May- June	6	30	31	1-June Local election <u>No class</u>	2	3
June	7	6 Memorial Day <u>No class</u>	7	8	9	10
	8	13	14	15	16	17
	9	20	21	22 Final exam	23	24 Graduation ceremony

## SLI Classroom rule

---

### Test taking requirement

1. Personal computer OR tablet that has a camera, speaker, and microphone on board. Minimum 2 devices are the must.
2. A single smartphone is not sufficient for test taking.

### In eX-Campus:

1. Remain your camera on during the class to clearly show your teacher your face.
2. Tell your teacher immediately if you experience any internet connectivity issue.
3. Your camera-off does not count as attendance.
4. Respond immediately to your teacher. Your continuous no-response counts as absence.
5. Find a quiet place for class. Stay away from a public area full of distraction.

### In offline (on-campus):

1. Keep wear your facial mask in all on-campus building.
  2. Your mask must perfectly cover your nose and mouth without being off from your face all the time.
  3. Sanitize your hands first, before entering classroom.
  4. No food or beverage is allowed in the classroom.
  5. Put the minimum 1m distance between yourself and classmate or teacher.
  6. Do not leave your seat during class and raise your hand to speak.
  7. Do not enter vacant rooms in campus other than your assigned classroom.
  8. Students' class modality must be decided before a session start.
  9. Request to switch class modality is unacceptable; 1-time change is available but limited to COVID-19 related reason.
-

### 3. Curriculum

#### 1) Subjects

Subject	Content
Grammar	Understanding and acquiring grammar
	Vocabularies & expressions
	Reading & writing
Integrated skill	Practice of grammar previously acquired
	Speaking and writing using grammar and vocabulary previously acquired
	Advanced listening/reading

#### 2) Time table

Class	Time	Course
Class 1	09:00~10:05AM	Grammar
Class 2	10:05~11:20AM	
Lunch break	11:20AM~12:30PM	
Class 3	12:30PM~01:35PM	Integrated skill
Class 4	01:45PM~02:50PM	

#### 3) Grading criteria and grade distribution

Assessment	Midterm (40%)		Final exam (40%)		Assignment	Participation	Total
	Test	Writing I Speaking I	Test	Writing II Speaking II			
Distribution	30%	10%	30%	10%	10%	10%	100%

#### 4) Requirement for level completion (pass)

- Minimum attendance rate 80%
- Minimum score 70% (grade C) for each subject
- Must meet both a & b above to pass to the next level

#### - Grade scale

Letter Grade	A+	A	B+	B	C+	C	D+	D	F
Percentage	95 ~	90 ~ 94	85 ~ 89	80 ~ 84	75 ~ 79	70 ~ 74	65 ~ 69	60 ~ 64	~ 60
Number Grade	4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0

\* A student receives a session report card of the level that the one takes for a single session.

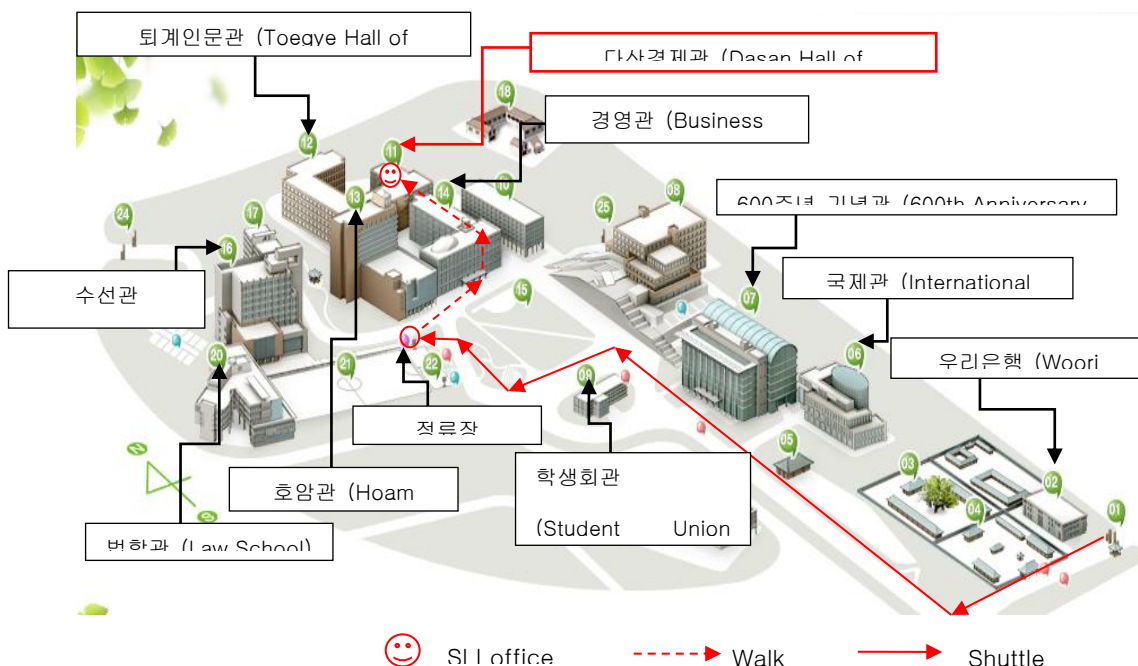
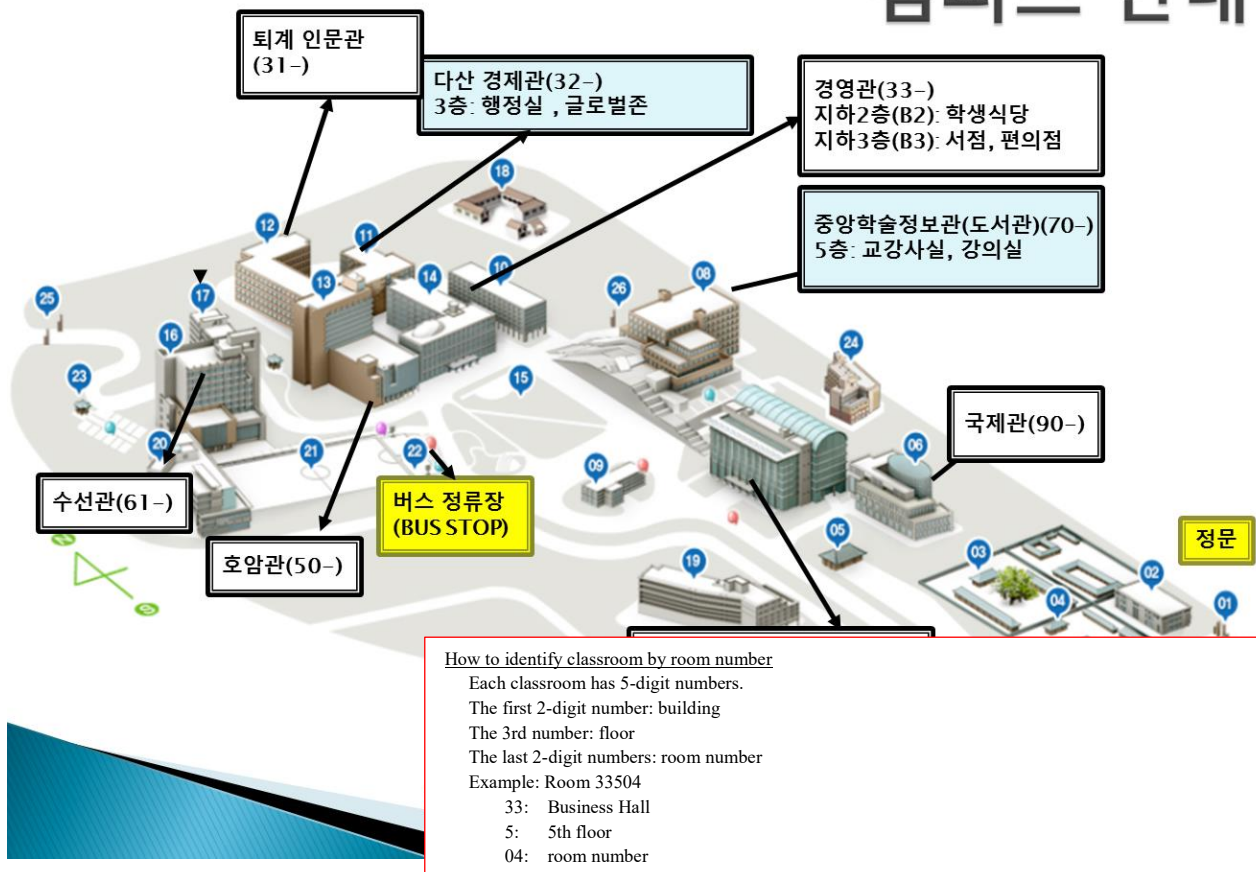
\* Our certificate of completion is given to those who satisfy the requirement at 4).

\* Our teachers do NOT provide a reference letter to students.

## 4. Campus Map

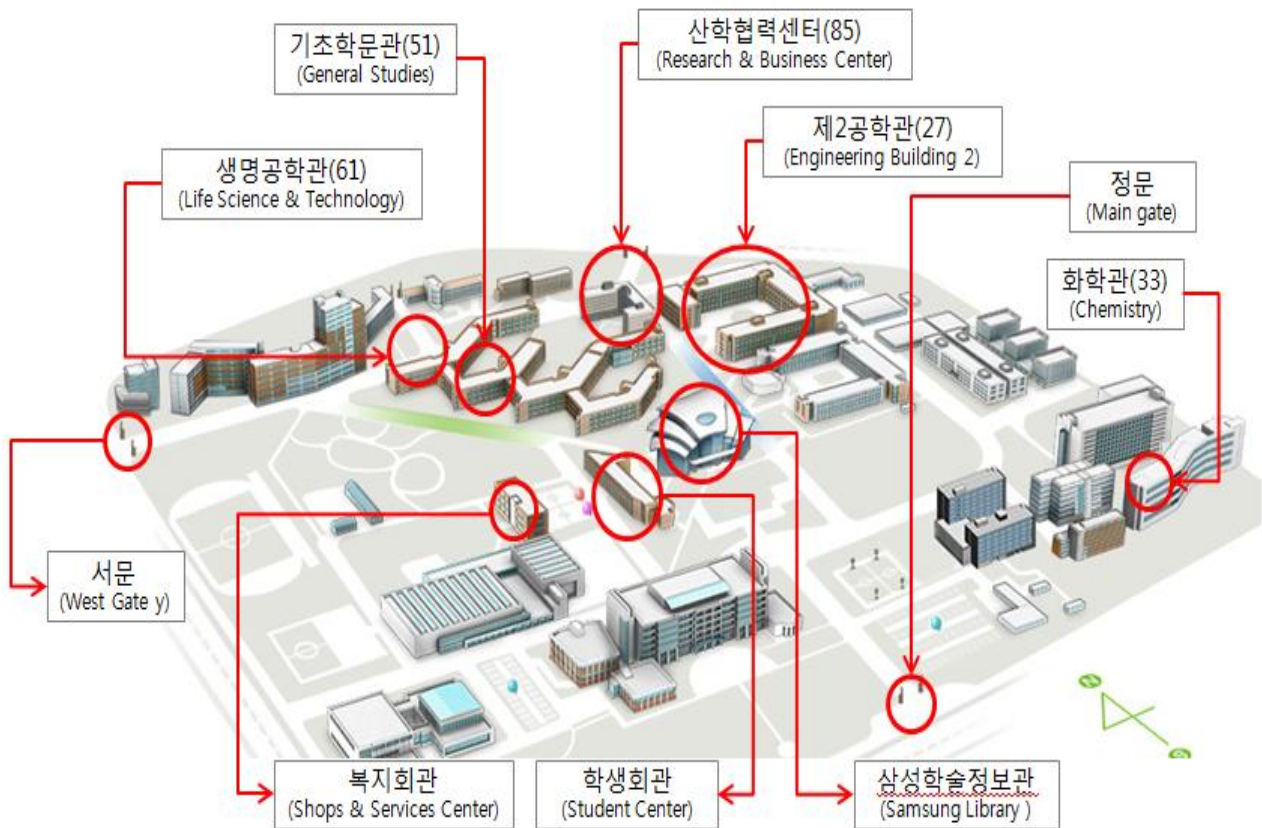
Seoul

# 캠퍼스 안내



## Suwon

SLI 2nd Session REGULAR KOREAN COURSE will be held online class.





## 5. SLI Education Center (Seoul only)

- Address: 14, Changgyeonggung-ro 26-gil, Jongno-gu, Seoul (206-18, Myeongnyun 4-ga, Jongno-gu, Seoul)
- Contact (Office phone number): 02-766-8702



Direction:

1. Exit from the main gate of SKKU, make a right and go straight.
2. At the crossroad, cross the street so you meet the CU convenience store.
3. Make a right at the store then you see a hair shop in green-color on your left.
4. Choose the right path of the hair shop. And keep walking.
5. Arrive at Ed Center.



## 6. Alien Registration (D-4 holder only)

According to the Korean Immigration Law, **Alien Registration** is mandatory for D4 visa holders' stay more than 90 days. Finish applying AR within 90 days from your entry date.

Visitor or tourist visa holder is NOT eligible for the registration.

### **Reserve your visit**

Only by a reserved visit to the Immigration Office. Walk-in/non-reserved is not served.

Make a reservation at the [HiKorea website](#).

### **Where to go**

There are a few immigration offices in Seoul city. Find the right one pertinent to your current Korean address. Click [HERE](#) to see all offices.

*Sejongro* branch office serves for SKKU students, regardless of their Korean address.

Address: 2~3F Seoul Global Center, Jong-ro 38, Jongno-gu, Seoul, Korea

### **What to submit**

1. Passport
2. Color photo (3\*4 cm)
3. SLI certificate of enrollment
4. Immigration Service Application
5. Fee KRW30,000
6. Proof of residence: Copy of leasing contract, rent fee receipt, etc.

\*TB (tuberculosis) -negative test result is required upon student's nationality.

Un-registered alien in 90 days will be a subject to one of more of followings:

- ✓ Late fee
- ✓ Temporary being barred from departure

Above record may be a reason for a consulate to decide your inadmissibility to South Korea.

## 7. Extension of stay

Student visa is extendable as the student's program registration is extended.

### **What to submit**

1. Passport
2. Current ARC
3. Application of extension (available at the Immigration Office)
4. Fee KRW60,000
5. SLI certificate of attendance
6. SLI tuition receipt
7. Proof of residence: Copy of leasing contract, rent fee receipt, etc.
8. Bank statement with min. balance 5,000,000KRW (if one's attendance rate is below 70%)

**\*\*A group application is available for new students' convenient start of alien registration. Contact a SLI office to find out more.**



## 8. Contact Information

※ To prevent COVID-19 and prevent the spread of the campus, please refrain from visiting the school until further notice. If you are forced to visit, please contact us by phone or email in advance.

### Seoul

#### 1) SLI office

- Office Location: Room#32323, 3rd floor, Dasan Hall of Economics
- Phone number: 02-760-1345 (English) 02-760-1341/1225(Chinese) 02-760-1341 (Japanese)
- Office Hour: 9:00 AM-05:30 PM, Mon-Fri
- Lunch Break: 12:00-01:00PM

#### 2) Teachers' office

Contact the office for questions about class.

- Office Location: #70528, #70529, 5<sup>th</sup> Floor, SKKU Central Library
- Phone number: 02-760-1338 / 02-740-1683

### Suwon

- 1) SLI office: Room 51201A, 2nd Floor, General Studies Building 031-290-5522/5231
- 2) Instructor's Office: Room 51252A, 2nd Floor, General Studies Building 031-290-5234
- 3) Office Hour: 09:00~17:30 (Monday ~ Friday, 12:00~13:00 Lunch time)

## KB foreign student insurance

<http://www.soskb.co.kr>

Call: 02-3140-1747 (English and Chinese assistance available)

Web: Click [HERE](#) to enter the website;

Or directly copy and paste <http://www.soskb.co.kr/> to the address bar of your browser.

### Login

ID: Student No. (ex-2020111222)

PW: Date of Birth(ex-981009)KB Insurance

9. Official webpage: Sungkyun Language Institute (SLI) <http://koreansli.skku.edu>

Official Instagram: [https://www.instagram.com/skkusli\\_official/](https://www.instagram.com/skkusli_official/)

# Academic Policy Guide for Regular Korean Program

## I. Assessment and Completion Requirements

1. Grading policy for the Regular Korean Program is as below.

Assessment	Midterm (40%)		Final exam (40%)		Assignment	Participation	Total
	Test	Writing I Speaking I	Test	Writing II Speaking II			
Application	30%	10%	30%	10%	10%	10%	<b>100%</b>

2. Students must accomplish minimum attendance rate of 80% to complete a level.
3. Students must acquire minimum score of 70 for both Writing and Speaking to complete a level.
4. Students must satisfy above qualification of '2' and '3' to complete a level.
5. Students who complete levels 1 to 5 are awarded a certificate of level completion for the corresponding level; those who complete level 6 are awarded a certificate of course completion.

## II. Attendance

1. Attendance rate of a session is a ratio of a student's attended hours to cumulated class hours.
2. Three tardiness counts as one absence.
3. Absence caused by one of following cases is acknowledged as attendance if the student submits an authentic evidential documents.
  - a. Getting medical treatment or being hospitalized due to disease or accident(Excludes beauty treatments)
  - b. Family events related to the student and/or their immediate family
  - c. Participating in official activities hosted by a sponsor organization (Scholarship student only)
  - d. Natural disasters

## III. Failure and Re-enrollment

1. Students who fail to fulfill level completion requirement stated in I-2) are unable to move onto the next level and will only receive a report card.
2. Students whose attendance rate is below 60% are ineligible to continue into or re-enroll for the next session.

3. Students who accumulate 3 fails in the same level are ineligible to continue into or re-enroll for the next session.
4. Students in above case of '2' or '3' are able to re-apply after a respite of successive 2 sessions. These students must take a placement test again when they return.
5. Students expelled as set forth 'Dismissal' are ineligible for re-application.

#### **IV. Dismissal**

1. As per the Korean Immigration Law, students who commit an unexcused absence for successive 10 days or more are dismissed from the program and reported to the Korea Immigration Service.
2. Students who result in any of following may be dismissed from the program after a SLI academic committee's deliberation. The dismissed students are ineligible for re-application.
  - a. Two accumulated warnings from Sungkyun Language Institute for misbehaviors causing disturbance during class
  - b. Part-time or full-time work against law and purpose of visa
  - c. Verbal/non-verbal violence, use of drugs, mental or physical harassment to others
  - d. Any violation to Korean Law